

Reservation Form (CVC041110)
China Venture Capital Associatio, Beijing
November 17 – 18, 2010

Guest Name: _____ Date of Birth: _____
 Passport No. _____ Membership No. _____
 Company: _____ Position: _____
 Address: _____
 City: _____ State: _____
 Telephone: _____ Fax: _____
SPECIAL REQUEST: Non-smoking King-sized Twin beds
 For Double Occupancy:
 2nd Guest Date of Birth: _____
 name: _____
 Passport No. _____ Membership No. _____

ROOM TYPE: (Please tick in box for your choice)

Superior Room : RMB1100

- The about rates are subject to 15% surcharge per person per night
- Inclusive of one buffet breakfast in CBD
- Check in time: 14:00 on the day of arrival
- Check out time: 12:00 noon

Superior Room : RMB1200

- The about rates are subject to 15% surcharge per person per night
- Inclusive of two buffet breakfast in CBD
- Check in time: 14:00 on the day of arrival
- Check out time: 12:00 noon

AIRPORT PICKUP: (select your choice – please tick)

- Mercedes Benz: RMB950 Buick-MPV Multi Purpose Van: RMB900
 Regular Car: RMB550 Do not require

Arrival Date/Time: _____ Departure Date/Time: _____
 Arrival Flight No: _____ Departure Date/Time: _____

Note: Airport pick up arrangement is on guaranteed basis and a 100% charge will be levied on No shows

PAYMENT BY: Master Card Amex Visa Diners Club

Credit Card No.:		Expiry Date:		Signature:	
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Reservation Confirmation (For Hotel use only)

Confirmed by: _____ Confirmation Number: _____ Date: _____

Signature

Reservation s should be made directly with Grand Millennium Beijing by returning this form to **fax number (86-10) 65309723**. Any reservation request will be subject to rooms' availability basis.
 The above credit card number will serve to guaranteed the room reservation and authorizes The Grand Millennium Beijing to charge one-night room charge in case of **NO SHOW**.
 Our Reservation Department will be re-sending the same form via fax as an acknowledgment and confirmation of the room reservation.
The block booking is guaranteed until 01/11/2010 Room reservation made thereafter are subject to availability.
PLEASE COMPLETE THIS FORM AND FAX TO RESERVATIONS DEPT. FAX (86-10)65309723 Or Email to Reservation dept. at reservations@grandmillenniumbeijing.com